

RETIREE AUTOMATIC PAYROLL DEPOSIT AUTHORIZATION

I, _____ hereby request that my monthly Retirement check be automatically deposited to my account with,

I UNDERSTAND AND AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

1. For new enrollees, a pre-notification transaction must be transmitted to financial institutions four weeks prior to transmitting net pay. Therefore, it will be a minimum of one payday, before my pay will be automatically deposited to my account.
2. The earliest date that deposits will be credited to my account will be the last bank workday of the month.
3. This authorization shall remain in effect until terminated by me in writing. Termination forms are available in the Retirement Office and must be completed fifteen working days prior to the last day of the month.
4. If my name changes, or if my bank or account numbers change, my status will revert to that of a new enrollee. And it will be a minimum of one payday before the automatic depositing of my pay will resume.
5. I will hold the County of Merced harmless from any actions that occur as a result of the preparation. Release or transmission of automatic payroll deposit data.

Member Signature	Social Security Number	Date
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Check One Retiree Beneficiary

FINANCIAL INSTITUTION CONFIRMATION OF ACCOUNT FOR AUTOMATIC PAYROLL DEPOSIT

As authorized above, we shall, as a participating financial institution and subject to the automatic clearing house rules as they may exist from time to time, accept credits to the account indicated below:

Transit Routing Number	Account (Please circle one)	Checking or Savings																																																		
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NOTE: When completing checking account information. Enter only numbers and if required, a hyphen (-) for any dash cue symbol.

Financial Institution	Branch
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Approving Officer	Date
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