



## PROBATION DEPARTMENT



**Kalisa Rochester**  
Chief Probation Officer

### **Committee of the Local Community Corrections Partnership (CCP)**

#### **Executive Board Meeting Minutes**

April 21, 2021 at 3:00 PM

Meeting via Zoom

#### **CCP Executive Board Members**

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|----|--|--|
| 1. | Kalisa Rochester, Chief Probation Officer- Chair | Probation Department                       |
| 2. | Sarah Marsh, Director of Administrative Services | Probation Department                       |
| 3. | Jason Hedden, Commander (Absent)                 | Los Banos Police Department                |
| 4. | Vincent Andrade, Public Defender                 | Public Defenders                           |
| 5. | Amanda Toste, Court Executive Officer            | Merced County Superior Court               |
| 6. | Jeff Coburn, Deputy Sheriff-Captain              | Sheriff's Department                       |
| 7. | Yvonna Brown, Director                           | Human Services Agency                      |
| 8. | Kimberly Lewis, District Attorney                | District Attorneys                         |
| 9. | Genevieve Valentine, Director                    | Behavioral Health and<br>Recovery Services |

#### **Also in attendance**

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|----|---|----------------------|
| 1. | Chris Henn, Deputy Chief Probation Officer  | Probation Department |
| 2. | Christina Flores, Staff Services Analyst II | Probation Department |

#### **Call to Order-Kalisa Rochester**

Kalisa called the meeting to order at 3:00 pm. She welcomed every one and made introductions. She gave a brief rundown on the agenda for today. This meeting will present the third quarter data updates. There is nothing to vote on during this meeting; it is informational only. The next meeting will be at the end of July.

#### **Approval of Minutes**

Approval of the minutes from the January 20, 2021 meeting were postponed until the next voting meeting.

#### **Chief Rochester Updates**

- Kalisa shared the Day Reporting Center in Los Banos is scheduled to close this month as this was the decision of this Executive Board. We do have the Breaking Barriers facility opened. It is not fully functional yet but we are getting there. She listed all the staff currently there now and progress each team is making in becoming fully staffed. They are creating a community calendar with upcoming events. She went over some of the ideas they have for reaching out to the community.

- The Pre-trial building in Building 11 was discussed. BHRS has received a grant for Pre-trial services. We will be partnering up with them in Courtroom 11. She explained that two (2) employees from BHRS will be going into that facility with our current team. The BHRS clinician would be back up to the jail clinician. She explained our desire for another SRT Deputy position. Funding might be an issue but we will still be able to provide services out of Courtroom 11.

### **Expenditures-Sarah Marsh**

- Sarah went over the expenditure report. Everything is fairly status quo at this point in time.
- We have a healthy trust of \$16 million. She went over the third quarter allocations.
- Due to COVID some of the contracts are coming out less than anticipated. There will be some savings.
- Kalisa wants to remind the group of some of the changes this group made last year. She wants your take a look at whether or not we need to return some of the contracts to status quo. Further discussion may be needed.

### **Data-Christina Flores**

Christina gave a brief description of each program and presented the data for the third quarter with highlights, accomplishments and success stories (if applicable) for each section. A copy of the presentation will be included with the minutes. She reported on:

- Leadership 4 Life
- Probation/Parole and Community Team (PACT)
- LifeLine Community Development Corporation
- Day Reporting Center (DRC)
- Incentives and Sanctions
- Phoenix Project
- Transitional Housing
- ACE Overcomers
- K9 Sage
- In-Custody Jail Re-Entry Program
- Bail Reviews
- Pre-Trial
- AB 109 Assessments
- AB 109 Home Visits and Office Visits
- AB 109 Drug Tests and Statement of Admissions
- AB 109 Program Referrals
- AB 109 Post Release Community Supervision and Revocations
- 1170(h) (5) (B) Mandatory Supervision
- ASAM Assessments at the Jail
- Breaking Barriers in Los Banos

- Kalisa reminded the team that Monica is being asked to extend the PACT Program to the West Side. She is probably going to be asking for additional funds. Previously she asked for an additional \$10 thousand and we gave her \$4,500. Kalisa would like the group to consider this increase for the additional \$5,500 and explained the assistance process this program provides to the community.
- Kalisa explained that we have changed our Incentive and Sanctions Matrix. It will go live in June. Both have been changed for the Adult and Juvenile teams. She explained how this works in conjunction with the client's risk level. We are only talking about technical violations. The Sanctions and Incentive Matrix will be posted in our lobbies. The Deputies will also be furnishing clients with copies as well. For transparency reasons, we have shared the changes with all of our Justice Partners.
- Kalisa would like the team to consider and replenish funding for the Phoenix Project, if you feel it is appropriate. She explained the good work this project is doing and all the positive client benefits. The original allocation was \$362 thousand. We only allotted \$250 thousand. The thought is to go back up to the original request. There was a roundtable discussion. Performance based contracts are preferable. Kalisa explained how the Breaking Barriers Project is working together to run various programs, most are with County partners.
- The Transitional Housing Project uses every bed day allotted. We just have to track the days to make sure we don't over extend.
- Breaking Barriers is looking at partnering with Dave Lockridge for services. There may be an additional money ask for this service through ACE Overcomers.
- The In-Custody Jail Re-entry Program was discussed. COVID has caused more electronic monitoring. There was a roundtable discussion.
- Kalisa covered the conversations with the Justice Partners about changing the assessment tool. She explained how this would work and what will need to be done to change the matrix. This is probably about six (6) months out. We are currently holding conversations with the provider.
- Due to COVID, home visits were greatly reduced.
- Kalisa explained the goals and changes for the revocations. Desktop Manual Standards are changing to meet the changing needs. She explained how some of these changes are working and what is expected of the client. We still need to take a good look at the Drug Abuse Program and the Day Reporting Centers.
- ASAM assessments are the reason that new data was presented. These assessments by the BHRS clinicians are greatly assisting in getting the clients the right services. The residential treatment program is benefitting from these assessments. There are ideas still in the planning stage for a new team to provide the Court with options and provide the jail clinician with a backup in personnel.
- Kalisa expresses the issue with WorkNet and clients. They require the clients to have an identification and a social security card. Without these they are not opening up the client for services. Conversations need to take place. Kalisa explained the problems with this process as we are funding this position. We have to come to terms and if this

is not attainable, we will have to switch over to MCEO who does not have this requirement. We are in the process of sorting this out with WorkNet.

### **Adjournment**

- This presentation will be sent to the group.
- We may need to come back to this group for possible replenishment of some of the programs.
- She explained about the RISE Program on the Juvenile side of services.
- PACT meetings on the West Side may also present a need for additional funding.
- In July, we should have strategies for fiscal 2021/22 ready for the team. She doesn't see a large change for this plan. Sarah will be working on dialing in some possible changes.
- ACE Overcomers may also ask for additional funding to provide services on the West Side. One option is to train our people to conduct the ACE training. Genevieve shared that they are currently training their clinicians in the program. They would be willing to work with us. There was a round table discussion
- Kalisa will keep us posted on the Pre-trial services. There is value in providing these services.
- PCRS discussions need to start happening. There was a round table discussion. Re-entry Court discussion needs to happen. It was suggested a sub group meet between now and July. The players need to be Probation, DA, PD and BHRS at this time. The Court will also be included at a later date. There was a roundtable discussion. Kalisa will schedule a meeting to strategize.
- She may need to contact this group by email for a vote on the potential budget for next year. This will be followed up by the strategies in July which will need a vote in July.
- Meeting adjourned at 4:15 pm.

Minutes by Maurina Erickson, Secretary III