

Worknet Leadership Team
Merced Adult School, Room 105
50 E. 20th Street, Merced
Tuesday, October 12, 2010, 1:00-2:30 p.m.
Meeting Minutes



www.co.merced.ca.us/wi/wlt/wlt.html
www.co.merced.ca.us/wi/worknet/worknet.html

Members Present: Becky Barabé, Debbie Glass, Heidi Hall (Chair), Joanne Presnell, Jesse Villa, Henry Xiong

Members Absent: Pamela Cornelison, Lori Gomes, Christine Kulina, Paula Mason, Terry Nichols, Alfonse Peterson, Jorge DeNava, Mary Mendoza, Chris Vitelli

Others Present: Michelle Allison, Patricia Hinson, Janice Matthews

1. **Call to Order:** The Chair called the meeting to order at 1:05 p.m. A sign in sheet was used in lieu of roll Call.
2. **Approve Minutes (Sept 14, 2010):** The September 14, 2010 meeting minutes were approved as published.
3. **Building Partnerships:**
 - a. **Partner Presentation: Merced Adult School (MAS):** Ms. Debbie Glass gave a brief history of the school followed by a tour of the campus. Following are some of the classes and programs available to students:

Classes for Adults

- Adult Basic Education,
- English-as-a-Second Language,
- Adult High School Diploma,
- General Education Development (GED) Preparation,
- Computers and Office Technology Class Levels I and II.

Programs for High School Students under the age of 18 years old

- Yosemite High School,
- Teen/Parent Program,
- Sequoia High School ,
- Independence Study Program.

Merced Adult School has classes available in the morning and evening. For more information, please call (209) 385-6524.

- b. **Worknet Partner Meeting:** The next Worknet Partner meeting is scheduled for Nov 3, 2010, 10:00 a.m. at the Merced One-Stop, 1200 W. 16th Street.
- c. **Strategic Plan:**

WLT Mission, Vision and Core Values-Card Samples: The Chair provided samples of the printed cards which will be distributed to managers/supervisors and partners with the Vision and Mission statements and a Core Value of the month written on them. Members approved the sample cards as presented.

- d. **Worknet Recertification Extension:** The WIB Executive committee approved to extend the recertification to Nov 2013, for the Merced and Los Banos Worknet Employment Resource Centers. The Committee members asked that the WLT continue to report on the progress and they would like to visit the Merced and Los Banos One-Stops to become more familiar with what services are provided to customers.

4. Customer Focus:

- a. **Sorenson Communication System and Safety Training:** The WLT partners are invited to attend the following trainings: Safety training “Laughing Yourself Safe,” and Sorenson Communication System training scheduled for October 21, 2010 at 2:00 p.m., Department of Workforce Investment, 1880 Wardrobe Ave, Large Conference Room. If you would like to attend, please RSVP to Patricia at 724-2043 or via e-mail, phinson@co.merced.ca.us.

- b. **Success Stories:**

Employment Development Department (EDD) – EDD staff have been providing services to veterans who are facing employment barriers. One veteran was assisted with obtaining his driver’s license which was on hold due to outstanding ticket violations. Another veteran was assisted with continuing his education.

Merced Adult School (MAS) – The Director of Merced County Department of Workforce and the principal for MAS gave a presentation last week in Sacramento. The topic of the presentation was “How to have a relationship between your Adult School and your Local Workforce Investment Board.

MAS has a Transition Specialist who is in charge of assisting students transitioning from high school to college and from high school to work, ensuring they have the skills needed to graduate, and to continue on to college. Currently MAS has a student who plans to continue his education and attend Fresno State.

Merced Worknet – A young lady was enrolled in the Massage Therapy training course. One of the challenges this young lady had to overcome was that in order for her to graduate she needed to be certified. She successfully got her certification and graduated. She was referred to our One-Stop partner, Mr. Peterson from Commerce Aviation and Economic Development where he assisted her with a business plan. She now has her own business.

Merced College – A young lady who attended a training program at Merced College is now working at Merced College Resource Center as an office intern. Merced College would like to continue to place more interns throughout the school. This is an opportunity for students to obtain work experience and hopefully get a job. The goal for Merced College is to hire a part-time office assistant to work at the office.

Human Service Agency (HSA)– Students who were enrolled in the Jonnie Lucas’ class through partnership with Merced County Office of Education (MCOE) came to HSA to talk to staff and share their experiences with the program. The students shared how HSA and MCOE helped them

overcome barriers and how they achieved their goals. It's always pleasant to have students come and talk to staff, it also reassures staff how they are making a difference and working with other agency partners. Most of the students are now working at the hospital.

- c. **Roundtable: What's going on in your organization:** Members shared what is going on in their organization.
 - d. **Customer Service Highlights:** Ms. Allison provided information for Merced and Los Banos One-Stops.
5. **Next Scheduled Meeting – Date/Time of Meeting:** November 9, 2010, 1:00-2:30 p.m., Merced County Office of Education, Newbold Room, 632 W. 13th Street, Merced, CA.
 6. **Adjourn:** The meeting adjourned at 2:20 p.m.

DRAFT