

Approved – July 13, 2010

Worknet Leadership Team
Merced County Office of Education, Clark Room
632 W. 13th Street, Merced
Tuesday, June 8, 2010, 1:00-2:30 p.m.
Meeting Minutes



www.co.merced.ca.us/wi/wlt/wlt.html
www.co.merced.ca.us/wi/worknet/worknet.html

Members Present: Pamela Cornelison, Heidi Hall (Chair), Christine Kulina, Debbie Glass, Paula Mason, Terry Nichols, Joanne Presnell, Henry Xiong

Members Absent: Jorge DeNava, Lori Gomes, Alfonse Peterson, Jesse Villa, Dawn Yesitis, Chris Vitelli

Others Present: Michelle Allison, Autum Gardia, Patricia Hinson, Ra'Shanna Johnson

1. **Call to Order:** The Chair called the meeting to order at 1:04 p.m. A sign in sheet was used in lieu of roll Call. Self introductions were made.
2. **Approve Minutes (April 13, 2010):** The April 13, 2010 meeting minutes were approved as published.
3. **Building Partnerships:**
 - a. **Partner Presentation: HSA:** Ms. Ra'shanna Johnson from HSA gave a PowerPoint presentation on Network of Care. It's a website dedicated to improve information and communication in the health and social service fields at the community level. For more information, click on the following website. <http://networkofcare.org/index3.cfm?page=about&pageid=222>
 - b. **Worknet Partner Meeting:** The Worknet Partner meeting was held June 2, 2010. It was a very informative meeting. Partners agreed to have the meetings on a quarterly basis. The following suggestions were made: Rearrange the Job Wall located at the Merced One-Stop so that all the job leads are in two rows instead of four. If possible put a Job Wall at the Homeless shelters.
 - c. **Strategic Plan:**
 1. **Goal #2: List of new services:** Members were asked for their feedback on the purpose of the brochure. The need should be focused on providing services to the new type of customer to help them in specific situations. The plan is to select information from each agency's brochure and develop one brochure with information focused on the needs of the new clients, those who have been laid off and have good work histories that have been impacted by the current economy.
 2. **Goal #3: Safe Work Environment (Review Safety Plan):** Members received a draft copy of the Safety Plan. Feedback was asked from the Chair regarding the draft safety plan document. Following are suggestions made from the members.
 - a) Develop a quick reference sheet of the chain of command when evacuating.
 - b) Add a chart by location indicating who is in charge during an emergency or evacuation.
 - c) Check with County Council, in case of an emergency, if staff is legally authorized to apply first aid assistance.

These suggestions will be reviewed and more information will be provided at the next meeting.

4. Customer Focus:

a. Success Stories:

Merced Worknet-Merced College will be extending their hours at the Merced One-Stop.

Department of Workforce Investment- Dept of WI was awarded a grant for Disability Program Navigators. Services will be provided at Merced and Los Banos One-Stop. The Los Banos One-Stop is currently going through some reconfiguration to improve services to customers.

California State Dept of Rehabilitation- Mr. Terry Nichols met with the staff assigned to the Disability Program Navigator. The program will guide staff in helping people with disabilities access and navigate the various programs available. He was impressed with staff and is looking forward to working with them and the services provided through the program.

Merced Adult School (MAS)-MAS celebrated its graduation yesterday evening. This year, more students graduated than last year, but fewer students attended the graduation. One student who graduated from MAS will be graduating from Merced College and then will continue his education in the Health Care field. Ms. Glass is very proud of this student.

Merced County Housing Authority- Ms. Paula Mason noted she recently started working for the Housing Authority and is looking forward to working with this committee. One of the activities she is currently working on is forming a Boy Scouts group.

Merced County Library-The new Literacy Computer lab is up and running and is located in the downstairs main County Library building. If you need to get a hold of Ms. Cornelison, please call her on the main line (209) 385-7643.

b. Roundtable: What's going on in your organization: Members shared what is going on in their organization.

c. Customer Service Highlights: Ms. Allison provided information for Merced and Los Banos One-Stops.

5. Next Scheduled Meeting – Date/Time of Meeting: July 13, 2010, 1:00-2:30 p.m., Merced County Office of Education, Clark Room 632 W. 13th Street, Merced, CA.

6. Adjourn: The meeting adjourned at 2:20 p.m.