

**TO: WIB**

**DATE: 11/18/10**

**FROM: WIB Staff**

For Action

For Discussion

For Information

**SUBJECT: Recertification of the Merced Workforce Investment Board (WIB)**

**PROPOSED MOTION(S): For Information Only.**

**DISCUSSION: On September 29, 2010, the State of California's Employment Development Department (EDD) issued Workforce Services Directive WSD10-9. The purpose of this directive is to communicate State of California policy and procedures regarding the recertification of Local Workforce Investment Boards (LWIB). In addition, it provides the circumstances under which the Governor may decertify a LWIB. The Workforce Investment Act (WIA) states that once every two years, the Governor shall certify one local board for each local area in the State (Section 117(c)(2)).**

**The established procedure for the Governor to determine that LWIBs are in compliance and meet the mandatory membership requirements of Section 117 of the WIA include the completion of a LWIB Recertification Request form. This form includes a "comments" section to explain any vacant positions. The form must be signed by the LWIB chairperson or officially designated alternate. Additionally, the LWIBs must also complete a LWIB Mandated Functions Self-Certification form in order to certify that the LWIB has carried out the functions specified for the local board in WIA Section 117(d) paragraphs (1) through (7). Both of these documents must be submitted to the Workforce Services Program and Technical Assistance Section Representative in Sacramento.**

**On November 1, 2010, immediately following the Executive Committee meeting, the WIB Chair reviewed and signed the required forms. The forms were sent to the State per the directions specified in the directive.**

**ATTACHMENT(S): N/A**