

**Workforce Investment Board**  
**Department of Workforce Investment Lg Conf Rm**  
**1880 Wardrobe Ave, Merced, CA**  
**March 11, 2010, 3:00-5:00 p.m.**  
**Meeting Minutes**



**WORKFORCE**  
**INVESTMENT BOARD**  
**MERCED COUNTY**

<http://www.mercedWorkforce>

[Investmentb.com/](http://Investmentb.com/)

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**Members Present:**

Andrea Baker  
Peter Fluetsch  
Richard Liszewski  
Rick Osorio  
Loretta Schlosser  
Nancy Ugarte  
James Wood Jr

Edward Dietz  
Debra Glass  
Albert Montejano  
Alfonse Peterson  
Vann (Mike) Smith  
Greg Vincelet

Karyn Dower  
Carol Greenberg  
Steve Newvine  
Cordell "Corky" Price  
Mike Sullivan  
Hubert "Hub" Walsh

**Members Absent:**

Lee Andersen  
Mario Delgado  
David Long  
Henry Ildefonso  
Al Romero

Agustin Beltran  
Rennise Ferrario  
Ernie Flores  
Amalee Jayasinghe

Brenda Callahan-Johnson  
Darren Hughes  
Joseph Lombardi  
Terry Nichols

**Others Present:**

Brian Cutler  
Alfredo Mendoza  
Pedro Vargas

Charles Falkenstein  
Joanne Presnell  
Jackie Walther-Parnell

Patricia Hinson  
Eve Snelling

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1. Call to Order/Roll Call – The Chair, Mr. Albert Montejano, called the meeting to order at 3:08 p.m. Roll call was taken.
2. Approval of Agenda – It was *M/S/C Smith/Liszewski* to approve the agenda as published.
3. Approval of Minutes – It was *M/S/C Wood/Dietz* to approve the January 14, 2010 minutes.
4. Public Opportunity to Speak – Ms. Darlene Solis, Department of Child Support Services, gave members an Employer's Handbook with information regarding child support collections. She thanked business members for their support when collecting child support payments. If you have any questions, you can call Child Support Office at 866-901-3212 or visit the website [www.childsup.ca.gov](http://www.childsup.ca.gov).

Ms. Joanne Presnell noted the vouchers for Elevate America will be available today for anyone who is interested in participating, please call Ms. Presnell at the Department of Workforce Investment (209) 724-2000.

Ms. Carol Greenberg invited members to attend the Children's Summit on March 23, 2010, 10:00 a.m. to 3:00 p.m., Saint Patrick's Parish, 671 East Yosemite Avenue, Merced. Seating is limited. To register, visit website [www.frbsf.org/community/resources/2010/0429/index](http://www.frbsf.org/community/resources/2010/0429/index).

Ms. Greenberg invited members to attend the San Joaquin Valley Business Leader Summit on Early Care & Education, April 29, 2010, 11:00 a.m. to 2:00 p.m., Radisson Hotel & Convention

Center, Fresno, California. Lunch Workforce Investment be provided, and there will be no charge for this event.

5. Consent Agenda: It was *M/S/C Liszewski/ Newvine* to approve items 5a. Through c. of the Consent Agenda. (Abstain: Baker, Dower on 5.b and 5.c)
  - a. Updates to the Strategic Scorecard (QUED) Responsibilities)
  - b. Applied Biological Technologies Grant Application
  - c. Computed Tomography (CT) Technologist Training Program
  
6. Action Agenda:
  - a. Strategic Plan Modification 10: It was *M/S/C Ugarte/Dower* to approve Modification 10 to the Five-Year Strategic Plan. On September 20, 2000, the Merced County Board of Supervisors approved the local Five-Year Strategic Plan required by the Workforce Investment Act of 1998. Pursuant to Title 20 of the Code of Federal Regulations. Part 661.355, the Governor has published procedures governing the modifications of the local Five-Year Strategic Plan. A public comment period took place from February 6, 2010 to March 6, 2010. The announcement was made in the Merced Sun Star on February 6, 2010 referencing the internet site the document could be viewed as well as the physical sites. No comments have been received in the 30 day period.
  - b. Workforce Investment Board Membership- Mr. Charles Falkenstein: It was *M/S/C Sullivan/Dietz* to approve the nomination of Mr. Charles Falkenstein, and forward to the Board of Supervisors for approval.
  - c. Youth Council Funding Recommendations: It was *M/S/C Liszowski/Vincelet* (Abstain: Greenberg, Baker) to ratify the Youth Council's recommendation to approve the utilization of the remaining Youth funds (approximately \$44,400 for the purpose of options stated below):
    - 1) Allocate \$20,000 to MCOE- (A correction was made to read Jack Boyd Outdoor School, instead of Green Jobs Corps outdoor school).This would allow students to attend the Jack Boyd Outdoor School during spring break. The cost per participant for this activity would be \$350 plus transportation, and staff stipends, and overnight supervision for 50 students.
    - 2) Allocate \$5,000 to cover existing staff's time for Youth Planning Program activities prior to actual start up time.
    - 3) Allocate \$19,400 for Youth Council Training and Youth Council Development.
  - d. Eligible Training Provider List (Truck Driving) - Central Valley Opportunity Center: It was *M/S/C Fluetsch/Wood* (Abstain: Osorio) to approve Central Valley Opportunity Center's Professional Truck Driving Training for inclusion to the State ETPL.
  
7. Presentations:
  - a. Biotech in the Valley (Regional Innovation Grant 3-County Report: Mr. Peter Matlock gave a presentation on Regional Innovation Grant 3-County Report.
  - b. End of Year Report 2008-09: Ms. Andrea Baker: Ms. Baker gave a brief PowerPoint presentation regarding the End of the Year Report 2008-09. She noted as the economy has taken a downfall the Los Banos and Merced One-Stops have seen an increase in the numbers, as well as a different group of people utilizing services. Retail trade had the highest job placement with Health Care at 25%. The Customer Satisfaction Survey results at Merced and Los Banos One-stop centers showed high marks. Some of the grants Department of Workforce Investment participated in 08/09 FY were: California Gang Reduction and Intervention, Career

Advancement Academy, Careersinthevalley.com, and the San Joaquin Valley Regional Nursing Collaborative. Workforce Investment received funds through the American Recovery and Reinvestment Act. Some of the funds were used to add a summer youth program and increase youth enrollments to over 700 youths to include courses in Green Career Exploration and Green Automotive. The Business Services Department processed 1,400 Enterprise Zone vouchers, assisted businesses in Job Fairs, and other services. The Department exceeded all the Workforce Investment Act performance measures for Adult, Dislocated Workers, and Youth Programs.

**8. Reports:**

- a. Youth Council: Ms. Debbie Glass invited members to attend the workshop facilitated by Mr. Paul Clayton on “How Today’s Youth Fit in with Other Generations,” April 13th, 9:00 a.m. to 4:00 p.m. 1880 Wardrobe Ave, Large Conference Room. The Youth Council will continue with on-going training. The Youth Council is in the process of developing new goals. Future presentation for Youth Council; Mr. Mike Mariner will be presenting May 12<sup>th</sup> on “Roadtrip Nation,” and Ms. Jacqueline Walther-Parnell will present on how to read fiscal reports. Quality Employment and Development Committee (QUED): Mr. Steve Newvine noted the QUED Committee will not meet in March. He added that the QUED and Economic Development Committees had a joint meeting and discussed the roles of each committee. It was decided that the role of the QUED would be to focus on internal policies and opportunities for the Workforce Investment Board, and will make recommendations to the Workforce Investment Board on training and services. The Economic Development Committee will be a resource for the economic development professionals in our community and will share information and strategies.
- b. Economic Development Committee: (See above comments in 8b.)
- c. Outreach Committee: Mr. Montejano noted the Outreach Committee met via conference call. This committee will focus on different means of communication to inform our community of what the Workforce Investment Board does. More information will be provided at the next meeting.

**9. Information: (No questions were asked.)**

- a. Fiscal Report
- b. Participant Report
- c. Labor Market Information
- d. Out-of-School Youth 2<sup>nd</sup> Quarter Report (Empower)
- e. Younger Youth 2<sup>st</sup> Quarter Report (YOP)
- f. Joint Workforce Investment Board/Board of Supervisors Meeting
- g. Disability Navigator Grant Awarded

- 10. Director Comments:** Ms. Andrea Baker noted the State will have four (4) grant opportunities. The first grant opportunity is “Bridges to Success.” This grant is through the American Reinvestment and Recovery funds, and it’s a Workforce Investment proposal for Youth. Merced County Office of Education (MCOE) would like to apply for this grant, and requested the Workforce Investment Board to apply on their behalf. The Workforce Investment Boards are the only entities that can apply. Ms. Baker asked members if they would approve submitting this grant proposal on behalf of MCOE. It was suggested that the grant proposal be submitted and should it be awarded, brought back to the Workforce Investment Board for approval to accept the funds.

11. Chair Comments: The Chair noted he would like to invite a union representative from the Workforce Investment Board to attend a workshop called “Building a Job for Recovery” sponsored by State Union Groups. If you would like to attend, please let staff know. He thanked members for all the positive feedback.

Mr. Montejano attended the NAWB Conference in Washington, DC and he shared with members that one of the comments mentioned often at the conference was “If you are a business related Workforce Investment Board member, you should be using the services for the Workforce Investment Board services.” He encouraged members to attend the Joint Workforce Investment Board/Board of Supervisors meeting on March 30<sup>th</sup>.

12. Next Meeting – May 13, 2010, Department of Workforce Investment, 1880 Wardrobe Ave, Merced.
13. Adjourn – Meeting was adjourned 4:40 p.m.