



**ADMINISTRATIVE SERVICES
PURCHASING**

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Equal Opportunity Employer

July 24, 2013

**PRE-PROPOSAL CONFERENCE
MINUTES**

**July 11, 2013
10:00 A.M.**

**INVITATION FOR BID
BID NO. 7002
For
LANDSCAPING HSA**

Attendees:

Jacquie Michael, Human Services Agency/ Purchasing
Raylynn Percy, Merced County Human Services Agency
Thomas Manzanares, Human Services Agency
Victor Nazario, Human Services Agency
Amy Gonzales, Merced County Administrative Services – Purchasing
Larry Stewart, Stewart Property Services
Juan Pelayo, Yard Masters
Ray Gomes, Rays Gardening

Introduction:

Jacquie Michael of Merced County Administrative Services - Purchasing, opened up the meeting. Attendees were required to sign in and business cards were collected. The agenda was passed out. Everyone introduced themselves and the companies they represented.

Jacquie provided a brief overview of Conference Proceedings.

General Overview of RFP Requirements:

The following RFP requirements were reviewed by Jacquie Michael:

1. Contact personnel for information - Page: 1
2. Scheduled Activities – s.2. – Page: 14
3. Announcement of proposal - s.2.1 – Page: 14
4. Number of Copies - One: (1) original signature (**in blue ink**) Three (3) copies.
s.3.1.c – Page: 15
5. Deadline for written questions – s. 3.2 – Page: 16, (07/15/13)
6. Questions must be submitted in writing s.3.2 – Page: 16
7. Closing Date - s.3.3 – Page: 16 (Tuesday July 23, 2013) at 4:00 P.M.
8. Pre-Proposal Conference - s.3.5 – Page: 17

Bidders are instructed to disregard any prospective oral representations it may have received prior to, and during, the solicitation process of the proposal.

AMENDMENT 2 HAS ADRESSED THE BARK ISSUE.

I. Answers to written questions received to date.

Q: Are we doing a walk through all sites at the Bidders Conference?

A: No we will make arrangements for you to do a walk around the AAA site on 23rd, St. and to visit the Los Banos site. You will need to call and make arrangements with Facilities. That will be Raylynn and her number is 209.385.3000 Ext 5228

The meeting was opened up for questions.

On page 12 of this report we have addressed the **mulching and clipping** question in a summary form.

Question 1: Do you have a height requirement on trimming trees?

Answer: The trees need to be trimmed so that nothing hangs down lower than 8 feet.

Question 2: Annual pruning for large trees like pine trees, sycamores. That's not considered part of routine maintenance?

Answer: That is separate from this contract. It is not considered part of routine maintenance.

Question 3: Will the bid be a public opening? Can I sit in on that opening?

Answer: Yes it will be a public opening. Yes you may sit in on it.

Question 4: Will there be a walk-through, today?

Answer: Yes, we will do a walk-through, today, of the main and annex sites.

Question 4b: And how about the other one?

Answer: There are two other sites. The site on 23rd Street, the Area Agency on Aging (AAA) and the Los Banos site – we can make arrangements for you to view both site.

Question 4c: I don't know that it would be necessary to meet on the other sites. I think that we can probably just walk those. Would we need to let you know prior to us doing a walk at the Los Banos or AAA?

Answer: Yes, just probably so we can let the office know you are coming. However, any questions you have about the site would have to be emailed or faxed them to me. My information is on the first page of the bid. (Jacquie Michael)

Question 5: I know they updated some of the irrigation and tree limits. Is this a new one, here?

Answer: I didn't know that there was really any change to anything that was in there that was major to what's being done.

JM If you bid as the bid is written with the amendments included, you will be correct to what we are asking you to do.

Question 5b: I think some of the verbiage as far as what you're responsible for was changed.

Answer: There was the inclusion of the weed control.

JM If you bid as the bid is written with the amendments included, you will be correct to what we are asking you to do.

- Question 6:** Will the person who gets the bid be responsible for the sprinklers and such?
 Answer: The awarded vendor will have to maintain the sprinklers. Any repairs will be at the vendors cost if the fix is due to neglect or vendor caused. If the repair is due to vandalism the vendor will do the repair and invoice HSA. **This will need to be preapproved.**
- Question 6b:** But will they putting the initial sprinklers in?
 Answer: No. That's something we're already working on. This should be complete by the time the bid is awarded.
- Question 6c:** So that has been already out to bid or contracted?
 Answer: Yes.
- Question 7:** Did you say these lawns are not part of the bid?
 Answer: The Annex lawns are not part of the bid and from here back is also not part of the bid. It's just the planters around this building.
- Question 8:** Then this bid that we're submitting would have to take into consideration future planting.
 Answer: No. That would be a separate item that we would talk about. Special planting is not part of the bid. That would be a separate item outside of this bid because this bid is for regular maintenance.
- Question 8b:** So submit the bid as written and then when it's planted, you adjust the price? Is that what you're saying?
 Answer: (Annex Building) No. By the time the bid comes in the plants will be in. By the time the bid is done and closed. They will not be Ivy-type plants. They'll be a smaller evergreen mostly like Euonymus and I think some Azaleas back there. So those plants will need maintenance.
- Question 8c:** (Annex Building) Not high-maintenance hedges or anything like that?
 Answer: No.
- Question 9:** It does not include this lawn around the Annex?
 Answer: No.
- Question 10:** Who's doing the other part of the yard work, here? The County?
 Answer: (Annex Building) Yes. Parks does this building area.
- Question 11:** (Annex Building) This ivy area – is this included to be taken out and replaced?
 Answer: No, just maintained.
- Question 12:** (Annex Building) So the square footage that's included for the bid in this area is just the planters?
 Answer: It's just the planters and it may be overestimated in our measurements. We didn't have a way of measuring so we did our best guess.
- Question 12b:** (Annex Building) And it's really only these raised planters on the east and then all around?
 Answer: Yes.
- Question 12c:** (Annex Building) Will it be including the planters on that side of the strip?
 Answer: Not at this time. It does include them as far as making sure they are free of weeds and keeping it clean.

Juan Pelayo (JP): There's one irrigation timer controller that controls the flowerbeds here, which is located at the far building, outside of the building.

Question 13: (Referring to the Annex). Are they then controlling the times that it waters or do we have control?

Answer: The contractor who is awarded the contract, here, will be responsible to coordinate with Public Works or whoever else who has worked with that timer and the contractor would be responsible only for the watering of around the building, itself.

Question 13b: (Referring to the Annex). Is it possible that there could be a separate controller set for this building?

Answer: I cannot say for sure at this time. I'd have to discuss that with DPW. We are leasing this building from another County Department.

Question 13c: (Referring to the Annex). The reason I ask is because when you have a water situation like that, I wonder if part of the reason it looks like it does is the difficulty of trying to manage the water with the other buildings.

Answer: It could be. This is a new location for us. We will have to check with DPW and coordinate with them on a watering schedule. After the bid is awarded.

Question 14: One thing I noticed is it [the bid] says "contractor shall refresh bark in planter beds on annual basis in April. Maintain bark depth of two inches for soil moisture retention and weed control." Is that part of the bid here- the proposal?

Answer: Yes

Question 14b: So we should actually calculate – because normally this is being paid additional. So do you want this included?

Answer: Yes, it's inclusive.

Question 14c: Actually that's pre-existing language in there, isn't it?

Answer: It doesn't matter. It's what this bid says and what this bid is requiring is that all of the bark that is covered on the map that is now included in the amendment and attached to the Q and A from the bidders conference needs to be maintained at vendor expense.

Question 14d: At two inches?

Answer: Yes.

Question 14e: Is that just around the flower bed or out here, too? As you'll notice, you guys haven't had bark here in a long time. The last contract, just to let you know, it was paid additional, as it was required or needed. It was never part of the bid. What's on here is, that it's part of the bid?

Answer: Include the bark in the bid, on a separate line item. Use the measurements and map to identify location of the bark at 2 inches deep.

Question 14f: As contractors, we understand this but that is going to cost you a lot of money. Particularly for three inches because three inches would be over the top of that curb.

A We want to adjust this in the bid to do the bark at 2 inches.

RayLynn Percy (RP): I think two inches is more appropriate. Let's adjust the bid to say two inches.

Question 14g: Okay then, will you somehow designate the bids? As that contract reads, I would interpret as all of these beds...

Answer: I will do an amendment to the bid to identify the areas and the total square feet of the areas for the bark at 2 inches.

Question 14h: But you've got bark here?

Answer: They just redid it so we have black bark around and that's new. Right here is old and we were talking about getting it redone. For this bidding purposes, use the measurement of 1,115 square feet. This measurement is of the areas that HSA wants done with the black bark. This does not take into account the 2 inches deep.

Question 14i: Are you just talking about this building or are you talking about the other ones, too?

Answer: Just this building. We don't have bark at the other sites.

Question 14j: Are we going to do different bids, then?

Answer: According to the bid, each site can be bid individually, yes.

Question 14k: Back to the bark, so you want the fence lines also bid all the way down, not just around the building and the island in the parking lot.

Answer: We have is a planter map and we will identify the areas that will require bark on the planter map. The area in yellow is for the bark and measures 1,115 square feet.

Question 14l: And do we want to put it in a separate line item?

Answer: Please. Add the Bark on a separate line.

Question 14m: The only thing that would be to our advantage and very much to your advantage, is if you could actually designate the total square footage that you want barked. I know that requires a little bit of work on your part as far as measuring, but that gives us equal ground to bid.

Jacque Michael (JM): Does the planter map that we have, does it have sizes on it?

RP: I don't remember. I'd have to check it and see.

The planter map has been included with the questions and answers. There is 1,115 square feet of space for the bark.

Question 15: Since we're addressing some - I've been bidding other County landscaping in other areas, and they have changed some verbiage like on the irrigation and this is still using the old verbiage where we're responsible to replace sprinkler heads, whether its vandalism or maybe wear and tear. This doesn't specify that we would be paid additional for those types of items.

Answer: The awarded vendor will have to maintain the sprinklers. Any repairs will be at the vendors cost if the fix is due to neglect or vendor caused. If the repair is due to vandalism or wear and tear, the vendor will do the repair and invoice HSA. **This will need to be preapproved.**

Question 16: So you want it [the lawn trimmings] taken back all the time? We use mulching, now, in most of these areas. Well to bag everything, you're talking a lot of clippings. That back area - you're looking at like an acre back there. Right now, it gets recycled and acts kind of like a fertilizer for the grass and gets blown back into the lawn. So you want all of your clippings bagged?

Answer: I don't necessarily have a problem with it being mulched. We have discussed this and would like the clipping removed 3 weeks and mulched 1 week a month. I don't want is the clippings on the sidewalks and being blown back into the beds. I want it cleaned off when you leave. Either blown off or however it has to be done. Is that another change for the bid?

JM Yes I will do an amendment for this also. **THIS DID NOT REQUIRE AN AMENDMENT.**
Please read input on page 12 and 13 of this report.

Question 16b: It does say that in the contract.

Answer: I used the language from the existing contract we're under right now.

JM So we're not requiring that if they blow it up for mulching, then?
RP If they leave it in the lawn area as mulching.

Question 17: What about crab grass control and broadleaf?

Answer: Yes, its part of the contract. Post and pre emergent is now part of the contract.

Question 18: Can you specify the number of plants that you expect for planting?

Answer: We did not specify the number of plants. However they are on the map that is included. The plants are marked in pink. There are 6 around each tree. Along the building between the café and building #2, there are two groups of plants, one has 24 plants the other has 32 plants. This gives you a total of 104 plants.

Question 18b: It's very subjective and can vary considerably. I don't mean to make this difficult, but there are seven or eight begonias there.

Answer: On the planter map, where we're having you do these, we'll identify how many plants we used.

We did not specify the number of plants. However they are on the map that is included. The plants are marked in pink. There are 6 around each tree. Along the building between the café and building #2, there are two groups of plants, one has 24 plants the other has 32 plants. This gives you a total of 104 plants.

Question 19: So you don't want to do the bark around the fence line?

Answer: No. Only where identified on the map.

Question 19b: But, in the middle dividers, yes?

Answer: Yes. Only where identified on the map

JM: She's going to give me a site map for the area and we'll mark where the plants need to be (in pink) and how many there are and then also where the bark (in yellow) will be (total measurement 1,115 Square feet flat area not taking into account the 2 inch depth). I will attach that and it will be on the website and, like I said, you gentlemen will be emailed the information at the time it is posted on the web site.

Question 19c: Let's say he comes up with a different number for bark. Is that number going to be included in our maintenance price and added to the year and divided to get an average a month or is that going to be – I'm just trying to see how you're going to place the bark pricing.

Answer: The bark will be a line item on its own and as long as you include that price for all bark that's expected, whether it be an annual repair or a fill in, then the bark will be a separate line item for

this site and if you keep it that way, then it's apples to apples for whoever's bidding. And when the winner is announced, then it will be discussed in detail.

Question 19d: So, in other words, the maintenance price will be determined against the contract – not the bark.

Answer: Well, the total.

Question 19e: The way to bid this, if you don't put the bark in it, we'll have to see how much we need and then divide it through the year? Okay? Either you want to do it that way or we're going to do it just by – let's say you need 12 yards, for example. You need 12 yards. 12 yards is going to cost you – just as an example, don't hold me to this - It's going to cost you \$700. So, you want to just get paid the bid for \$700 just on the bark and to lay it down, or do we have to divide it through the whole year?

Answer: In the bid itself, it says that there's a time that you would be doing the bark. If you **include the bark as a separate line item**, separate from the regular maintenance, then that way we will know what the cost is and it would all be the same information. And we would pay it out at the time that it's laid because that's the time we're asking for it.

Question 19f: Okay, so I think you should change your Scope of Work because if we're going to bid on something like this, it's going to be hard because we're going to bid it through the whole year.

Answer: No, you're maintenance will be your maintenance – but then the bark will be a separate charge and will be paid out at the time you do it, in the Spring.

Question 19g: So we're going to put in a bid for just the maintenance and then another bid for the bark and the labor to put it in.

Answer: Right. Labor and bark.

Question 19h: A separate bid or the same bid?

Answer: Same bid, different line item.

Question 20: And the sprinklers are going to be the same?

Answer: The sprinklers are included in the maintenance. The awarded vendor will have to maintain the sprinklers. Any repairs will be at the vendors cost if the fix is due to neglect or vendor caused. If the repair is due to vandalism the vendor will do the repair and invoice HSA. **This will need to be preapproved.**

Question 20b: Included in the maintenance?

Answer: The awarded vendor will have to maintain the sprinklers. Any repairs will be at the vendors cost if the fix is due to neglect or vendor caused. If the repair is due to vandalism the vendor will do the repair and invoice HSA. **This will need to be preapproved.**

Question 21: So one thing we will need is the same square footage or yards so we all bid the same quantity.

Answer: And the map will indicate that. It'll be a map that will have the measurements the total area is 1,115 square feet where the bark will go (total measurement 1,115 Square feet flat area not taking into account the 2 inch depth).

Question 22: And another thing, colors. Colors of the bark is very important because some companies, all colors are the same price and some companies, the black and red is more expensive than just the brown. So in this you are using the black shredded material.

Here's where I have a problem, we have bark placed, say an inch and a half around here. I guess, what I would need to know is how many yards total am I going to need in the spring to cover what needs to be covered up to two inches and what else, how much more material I need to cover the other areas. He could come up with one yardage and I can come up with another one so I want to make sure we all come up with the same amount of bark yardage.

Answer: When I send you this information and the answers to the questions that you're asking, the map will be included and if you use the measurements that are provided in the map (total measurement 1,115 Square feet flat area not taking into account the 2 inch depth).

Question 22b: I see what you're saying but here's the problem: up in the front, you don't have any bark. That's going to take 2 inches. This is not. This is already here.

Answer: If you bid it all to the measurements that we provide, it's apples to apples on every bid that's submitted for the bark. Then, when the contract is awarded, we can identify the exact cost it would be because of the fact that you've already got two inches here and an inch there and nothing over there. But the only way, I mean other than us going through – we wouldn't be able to get it on the website in time for you (total measurement 1,115 Square feet flat area not taking into account the 2 inch depth).

Question 22c: Yes, you just want it to be the same because you guys are going to be losing the money. Not us, we'll be making the money.

Answer: Whoever is awarded the contract it will be discussed in detailed cost of what bark will be put where.

Question 22d: I guess what I was after before was you're not going to use that number and stick it into the maintenance price and then – to determine who's going to get the contract for the maintenance.

Answer: Well, it will be included in the bid, itself, because everybody's got the same information.

Question 22e: As long as everyone's got the same information, okay.

Answer: That's it exactly. Because you'll have the site with the measurements and when you put that line item– and I'll include this on the addendum – the cost that's added will then have the amount of bark you're providing and the price. And the amount should be the same for everybody because you're going to have your measurements and a yard is a yard is a yard.

Question 22f: Well, no, because I'm not going to include this area that I've already barked.

Answer: I'm telling you to use the measurements, that I provide in the answers to these questions. You need to provide your answer to how much bark from the measurements that we give you in the amendment.

Question 22g: To 2 inches?

Answer: To 2 inches.

Question 22h: Then when the contract is awarded, that will be negotiated to a more exact number because we have 2 inches so we don't need it. Labor & Material.

A. That'll work. Thank you.

Question 23: Are all four buildings are here?

Answer: All the sites that we mentioned in the bid are not. There are multiple locations. This is only the 2115 Wardrobe location. There is not bark at all locations. This is the only one that will have bark. Bear Country will not be included.

Question 24: One thing we've been doing over the years is we've been going higher than 8 feet on all of the parking lot trees. You can see how high we've been going and that's because buses go through here on a regular basis. So you're telling me I only need to go 8 feet, now?

Answer: Like I said, Juan, I used the existing contract with the definitions. So, at this point, if you're saying you're going higher than 8 feet, and you can go 10 then we can make that adjustment to the bid.

JP: Well, we'll stick at the 8 feet, but anything above that will be additional cost.

JM: For the bid purposes we'll stay with the 8 feet because that's in the bid and then, again, once this is awarded. They'll be more detail. Does that make sense?

Question 25: How about the trees?

Answer: We've always been doing these trees. We do everything.

Question 25b: The trees have always been maintained with HSA.

Answer: I'm not going to change that, then. The trees at the Bear Country site (outside of their fence) will be part of the tree maintenance.

Question 26: But the lawn? Anything around the building itself is not included?

Answer: Correct.

Question 26b: But the trees are?

Answer: Yes.

Question 27: Now, in your specs, are you requiring a C27 landscape contractor's license?

Answer: Yes. I know we have requested the licenses. I don't know what a C27 is.

Question 27b: Well, that's a landscape contractor's license.

Answer: Then, yes.

Question 28: And also an applicator's license?

Answer: Yes.

Question 29: Inside the fence is Bear Country?

Answer: Yes.

Question 29b: So we're saying just the north side of Bear County and the lawn is ours.

Answer: Yes.

Question 29c: Is that included on the map?

Answer: Yes.

Question 30: So the 8 foot rule doesn't apply to the redwoods?

Answer: No. Not on the knoll.

Question 31: [Ray Gomes] was asking about the weeds that grow around the parking lot and in front of some of the cars.

Answer: The employees show up here about 7 or 8 in the morning and in order to maintain this area you will have to coordinate with facilities. There is some work, because of our staffing and hours of operation, that have to be done on weekends or holidays. For instance, if you're doing the trees and cutting them. You can't really do it in the parking lots because it's always full. It would have to be a weekend project. So that has to be factored into it. Some of the weed application is also done on off hours.

Question 32: Anything else you can think of that we do?

Answer: Your car lot there (the compound). That's an area that there's shrubs that are adjacent to the fence lines that you can't get to those unless the vehicles are out and that's kind of always a situation but we just kind of work with the department here and get it done when you can.

RP: A lot of times we try to do it on the weekends because then we can get staff here to move the cars out of the way or we can block the aisle and they can park out in the main lot, but like I was telling them, while we are not 24/7 sometimes it feels like it. We're here from - can be as early as 6:00AM in the morning until 7 at night.

Question 32b: And the car lot that he was speaking of is the compound?

Answer: Yes.

Question 33: Just so I can be clear, you guys are requiring the black bark on these, too, right? Two inches deep on these?

Answer: When I send you this information and the answers to the questions that you're asking, the map will be included and if you use the measurements that are provided in the map (total measurement 1,115 Square feet flat area not taking into account the 2 inch depth). Consider all bark black for now.

Question 34: Are those cars there every day [in the compound lot]?

Answer: Yes

Question 34b: Twenty-four hours or in and out?

Answer: They're in and out but it is never empty without planning ahead of time. We have more cars than we have parking spaces for.

Question 34c: These cars belong to –

Answer: These cars belong to the Agency.

Question 35: Is it a problem, if we're going to do some tree trimming or some work in an area, for me to cone-off some parking places so we can get in and work there.

Answer: It's a matter of coordination. We need to get advanced notice, of course, to do it. You can't call us in the morning and say it's going to be in the afternoon, we can't do that. We'd like at least 3 days lead time.

Question 36: Is this gate always open?

Answer: It's a security gate, so it's open from 6 – 6.

Question 37: Because the vehicles are always here, we don't get a thing so we can come in here and do what we have to do?

Answer: If you're going to come in after hours, we would make arrangements for you to get a badge to open the gate. But that's one of the reasons why you would have to make advanced plans if you were going to do it outside normal hours. And we'd have to move all the cars out for him.

Question 38: Do you have parking lot sweeping service?

Answer: Yes

Question 38b: When is that up for bid?

Answer: Parking lot sweeping? I'd have to look.

RP One of the things, too, especially in this area [family visitation area between the main building and the parking compound], we have to be careful if we talk about plant replacement, we have to be involved because we do have kids and kids eat plants. And they also tear them up. This is one area where you'll see a lot of damage to the plants.

Question 39: So spraying is a real critical element, here?

Answer: Yes.

Question 40: And this is Monday through Friday?

Answer: Yes, Monday through Friday and occasionally Saturdays. Very rarely is there Saturdays but there can also be evenings, as well. They may come in and have a birthday party here. It may be an evening one but they have to do it here. When you're doing anything in this particular area, like in this grass area, **(Preapproval)** we have to make sure of the communication between Facilities and the Contractor to know that it's going to happen so we can block off the area or notify or don't let them into this area during this time, we need to know ahead of time because they have to plan accordingly.

Question 41: Now, let me ask you, if you're coming to do chemical weed control on your lawns, would it be satisfactory to tape this off with a caution tape? Let you know beforehand?

Answer: Yes, we have to know ahead of time. Like I said, this is just the Social Services side, the Eligibility side works most weekends. There is only one weekend a month where the Eligibility side doesn't work. So I'm assuming you don't want them walking through the grass while you're doing weed spray. So letting us know is important to the scheduling. Okay? And if you need it, we will provide you with the overtime schedule but you have to be aware that it can change. The more you talk to me and my group, the more you'll be able to work the area.

RP This is the patio area that we were talking about. This is not necessarily something we're rotating for color, at this time, but it may be. I have to get with my boss to see if she wants to include it. Please follow the map with the pink noting the flowers for bid purposes.

Question 42: But that wouldn't have anything to do with this bid. Just bid it like this without the flowers right now, right?

Answer: I don't think it's specific in there but yeah, we'll do it that way. Please follow the map with the pink noting the flowers for bid purposes.

Question 43: Now does this include blowing – I presume I'd be blowing this entire courtyard in this area. Parking lot?

Answer: No. you don't blow it out into the parking lot.

Question 44: Now if a bidder were to bid to bag the grass rather than to mulch it, do you want that identified in the bid so you can tell because I don't know if that would change the price.

Answer: That would change the price based on what they're saying. Like I said, the language that was used in regards to that was the pre-existing contract. I took the old contract and just added the few items that I did. At one time it must have been a bagging issue but it hasn't been. So we've been using mulch.

Question 44b: So if someone's actually bagging it, they should identify it in their bid.

Answer: Because it is a more costly process, there's no question.

Question 44c: I don't know if you can change it at this point to do it as recycling mulching deck or bagging.

Answer: Well this is a job that Facilities is doing so it's what you want...

Question 44d: No. Can you change this, at this point?

Answer: Not the existing contract, but the bid I can. I've got several things I'm doing as amendments. Amend it to recycling mulching deck or bagging.

Question 44e: Either or and they'll just specify what they're bidding on?

Answer: This is to be identified in the amendment about bagging or mulching.

Question 44g: Recycling or bagging, either one is what you're saying.

Answer: Either or. But identify how they're bidding it.

Question 44h: Because even on some of these large lawns we'll maybe mulch one week and bag the next.

Answer: Okay.

End of Questions. Meeting adjourned at 11:30 A.M. JM/ja/ag

MULCHING AND THE CLIPPINGS WERE DISCUSSED IN DEPTH. The bid tells you that clippings shall be bagged and removed from site.

THE BID SECTION II E.1 ON PAGE 7 CALLS FOR ALL CLIPPING TO BE REMOVED.

There will be no mulching. All clippings will be bagged and removed.

E. Turf Maintenance

1. Mowing

All turf area to be mowed with power-propelled reel or rotary-type mowers. Mowers shall be maintained to provide a smooth even cut. The contractor shall remove all papers, rubbish, or debris from turf prior to mowing.

All mowers shall be cleaned prior to each mowing to avoid possible weed invasion.

Mowing shall be scheduled on the same day of each week.

Mowing is to be performed so that no more than one-third of the grass blade is removed in returning the grass to acceptable height for grass species. Turf shall be mowed weekly during the growing season and at other times as needed. Mowing patterns shall be alternated each week to avoid creating ruts and compaction.

All clippings shall be bagged and removed from site.