



**ADMINISTRATIVE SERVICES
PURCHASING**

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Equal Opportunity Employer

June 5, 2013

MANDATORY PRE-BID CONFERENCE

**May 30, 2013
10:00 A.M.**

MERCED COUNTY

BID NO. 6699

PROVIDE AND INSTALL ELECTRONIC LOCKING MECHANISMS

Attendees:

Frank Rybka – Merced County Administrative Services-Purchasing
Terri Jeppesen – Merced County Sheriff's Department
Amy Gonzales – Merced County Administrative Services-Purchasing
Blanche Jorge – Hoffman Security
Joe Castro – Hoffman Security
Robert Wright – Rays Radio

Introduction:

Frank Rybka of Merced County Administrative Services – Purchasing opened up the meeting. Attendees were required to sign in and agenda was provided to the attendees. Everyone introduced themselves and the companies they represented. The following BID requirements were reviewed:

ORAL ANSWERS AT THE CONFERENCE WILL NOT BE BINDING. BIDDERS ARE INSTRUCTED TO DISREGARD ANY PROSPECTIVE ORAL REPRESENTATIONS IT MAY HAVE RECEIVED PRIOR TO, AND DURING, THE SOLICITATION PROCESS OF THE BID.

General Overview of Bid Requirements:

- Announcement of Bid
- Contact personnel for information – Frank Rybka: frybka@co.merced.ca.us
- Number of copies – One (1) original with signature in blue ink and one (1) copy
- Questions must be submitted in writing
- Deadline for written questions – June 4, 2013
- Closing Date – Thursday, June 13, 2013 at 4:00 PM
- Mandatory Pre-Bid Conference
- Performance Bond
- Attachments A, B, C & D

The meeting was then turned over to Terri Jeppesen, Merced County Sheriff's Department, for review of the technical specifications. The group then visited the following sites and time was allowed after each site visit for questions and answers:

Main Jail
700 W. 22nd Street
Merced, CA 95340

Detectives Division
820 W. 22nd Street
Merced, CA 95340

Coroner's Division
455 E. 13th Street
Merced, CA 95340

Main Jail Evidence Vault
700 W. 22nd Street
Merced, CA 95340

Aviation Building 1354
Castle Airport
Atwater, CA 95301

Delhi Sub-Station
9841 N. Shanks Road
Delhi, CA 95315

Los Banos Sub-Station
445 I Street
Los Banos, CA 93635

The meeting was opened up for discussion, questions and answers.

QUESTIONS SUBMITTED TO DATE:

Question 1: In the Scope of Work, you identify eight (8) items and in the Bid Cost Sheet, you identify seven (7). Is it safe to assume that the Vault at the Jail and the Main Jail will be included in Item No. 1? In the Scope of Work, the Main Evidence Vault is not a specific line item for the Bid Cost Sheet. I guess I could construe it could be considered that Item No. 1 is joined with the Main Jail Cost.

Answer: No. That was an oversight. What I'll have to do is I'll add an item No. 8 to include the Main Jail Evidence Vault. Thank you.

Question 2: Is it the assumption made by the person who did the selection of the locks to be provided, the equipment to be provided, that they fit the existing doors or that there be a lot of tooling required – retooling of the doors? It's kind of a man-hour issue. Take out, put in? Or take out rebuild the door, put in?

Answer: I think there was some thought given to what was needed to retrofit the existing hardware to utilize what's there and minimally have to provide any additional hardware in order to adapt. That's about all I know about that. Then it will be up to you, as bidders, to look at the doors and make sure you've included everything from your perspective and your expertise that is needed to install your hardware and other devices.

Question 3a: Are you guys going to be fine if, for whatever reason, we need to run conduit or anything like that?

Answer: Our understanding is the device for this door will be battery operated. However, as an alternative, we would be willing to look at a device powered by direct wiring via conduit.

Question 3b: Well, we're going to have to, the way this thing is designed. We're not going to have much choice.

Answer: I'll have to check with Richard, because I know that was one of the main things we're trying to try to keep as little of it as – I'll have to check with Richard. I mean, we're going to have to do it some places, probably for a power source because I don't think there's ever been anything there at all.

Question 4: Now some of this stuff is functioning, obviously.

Answer: Yes. All of the doors, right now, they have – everything that's on them is functioning.

Question 5a: So, unless I missed something, there's stuff that needs to be removed or whatnot, but for a door like that, the lock mechanism itself works so we're only replacing what interfaces with that lock. So I don't know if you want us to take that out or not. Because for example, across the hall you had a strike. It's a functioning strike. So the actual hardware to that to release, it works so there's no need to replace something like that. It's just what interfaces with that. When I say interface – I present the card, it's going to release that latch. So there's no sense in spending money in release equipment if it all functions, now.

Answer: Terri: Right. If we're able to use what is currently there, that's what we would like to go with to just get us to the rest of the stuff to get it open.

Frank: Before we say – I tend to agree with you – but based up on the equipment that we put down here, does that conflict with what you just asked?

Question 5b: Some of it does, but of course there's that typical grey area of equivalent to. All of us are going to have our own flavor at some point.

Answer: I understand that. That's not what I'm talking about. But when you talk about hardware not being replaced say, in your bid, do you see that same kind of logic being applied to the equipment specified here?

Question 5c: Correct. Everything that's going to be here is just strictly what requires data. So the reader's going to have to be replaced. I'm not going to use that one. So that reader gets replaced.

Answer: Okay. Then I agree with what Terri said and with what you said, too. There are some details that aren't included in what I called out and that's where your expertise comes in. You have to connect the dots.

Question 6a: The first door we looked at, at that other building, as soon as you walked in it was the first one you showed us. There's a door handle on it and there was a strike. On a lot of the stuff it says to remove the equipment. All we need that thing to be is fixed. So there's no need to remove that handle. So my question is: Are you guys going to be okay with leaving something like that? Because all you want to do is be able to pull it.

Answer: What I did when I made reference to that is to remove any unnecessary equipment and properly dispose of it. If I was more precise, I probably would've worded it that way.

Question 6b: It's going to be, like he said earlier, Do you want us to rebuild that door? Because that's what it's going to turn out to be. And if we don't remove that mechanism that has the keypad, you present the card and you're pulling, that's all that matters. Because it's already locked because you didn't present the code correctly on the pad. The reason I ask is because, if not, then I don't know who has access to that pin pad, but you're going to have to wipe that out. Just in case you're like "oh well John used the pin pad, we didn't recognize his read" because that's basically you're back door. It's another version of your key. So if they typed it in, then it's going to let you turn the handle. If you're very specifically wanting to track "John did come in this door, he presented his token". Then you're not going to be able to do that if you leave the codes in the pin pad.

Answer: Do what you think is necessary to achieve what our goal is here.

Question 7: Is this an "on the wish-list" project or is this an "it needs to happen project"?

Answer: They have money appropriated and we're serious.

Question 8: I thought there was only one door here, for the Los Banos Sub-Station?

Answer: They might have added in the side door when we started talking about things. I have to do another amendment so I'll add one more to this facility, in addition to the one I overlooked – the Evidence Room.

Question 9: So are you going to be managing all of the access, things like that?

Answer: Yes.

Question 10a: So how much do you know about this system that you guys are talking about? Or did you just ask?

Answer: We demo'd it. They actually brought it to us. They dropped off the lock on a pedestal and let us play with it.

Question 10b: Was that the manufacturer or a random place?

Answer: That was a place in town that does a lot of our locks already. That's why we went to them. They do the majority of our stuff and they knew what we had, so.

Question 10c: I did a little bit of research on it and it looks torturous. It doesn't look like it would be fun at all. Because, I would assume, based on what I read, a lot of the departments would have to physically come down and program it.

Answer: Yes. Well, we would love to look at a system but, our budget doesn't allow that and the buildings don't allow that. That's why we have to go with something of such –

Question 10d: Because the stuff that we would recommend is all software driven so that you could sit in Merced and say we're going to interoffice a card and we're done.

Answer: We've been down that road and we can't go down there because of funds constraints. It's just not feasible from a budget standpoint.

Question 11: Are these just Door strikes with no security or is there Access control with it?

Answer: These are stand alone proximity door locks/switches. The requirements are spelled out in the specifications.

End of questions.

FR/ag