

COMMISSION MEETING MINUTES

April 8, 2019

Meeting location: 260 E. 15th Street, Merced, CA 95341

Commission Members Present:

Lee Lor Eva de Long Iantha Thompson Shirley Brown Scott Pettygrove
 County Health Officer - Vacant Aaron Lequia Marjorie Terranova Yvonnia Brown

Staff Present: James Fincher, Marie Pickney, Rebecca Nanyonjo-Kemp, Kat Zimmerman, Karl Stahlhut

Guests: Teresa Burrola, Monica Adrian, Jeremy Martinez, Damien Galarza

Call to Order

Commission Chair, Lee Lor, called the Commission Meeting to order at 5:33 pm.

Pledge of Allegiance, and Roll Call

The Pledge of Allegiance was led by: Commissioner Yvonnia Brown
Attendance results noted above; a quorum was present.

SCHEDULED ITEMS:

Public Opportunity to Speak on any Matter within the Commission's Jurisdiction.

Members of the public were invited to come forward to speak. There were none.

Additions/Deletions to the Agenda:

- a. Commission Chair, Lee Lor, took this opportunity to inform the Commission and audience of Commissioner Margie Terranova's departure from the First 5 Commission. Lor stated that this would be Terranova's last meeting as a representative of District Lee thanked Terranova for her 2 ½ years serving on the First 5 Commission and presented her with a Certificate of Appreciation on behalf of First 5 Merced County. Terranova thanked the Commission and audience, and shared that she has a new granddaughter and is planning to spend her time at home with the baby and her family.
- b. Agenda item #5 has been moved to the May 13, 2019 Commission Meeting.

CONSENT CALENDAR:

1. Approval of Minutes for the March 11, 2019 Commission Meeting.
2. Approval of Expenditures through March 31, 2019.

Commissioner Yvonnia Brown moved to approve Item(s) #1-2.

Motion seconded by: Commissioner Eva de Long. The motion was unanimously passed with 7 in favor, 0 opposed.

Public Hearing

3. First 5 California Annual Report, FY 17/18.

Commission Chair Lee Lor opened the Public Hearing for the First 5 California Annual Report, FY 17/18 at 5:53 pm. Chair Lor asked if there were any members of the public with questions or comments regarding the report, there were none. Lor closed the Public Hearing at 5:53 pm.

REGULAR CALENDAR:

4. Approval to Accept the First 5 California Annual Report, FY 17/18.

First 5 Program Manager, Marie Pickney, provided a power-point presentation reviewing the First 5 California (First 5 CA) report for 17-18. Pickney provided the Commission and public with an overview of the First 5 CA reporting areas as: the Strategic Plan, State policy agenda, Funding Accountability, First 5 CA Summit, New Legislation, Partnerships and Collaboration.

Pickney guided Commissioner's and attendee's to pages that highlighted Merced County and as well as notifying the Commission and all attendees the First 5 CA Annual Report can be found on the First 5 CA website at: www.ccfc.ca.gov and/or can request a hard copy from First 5 Merced County staff.

5. Presentation of Head Start Community Assessment.

This item has been moved to the May 13, 2019 Commission Meeting.

6. Approval of Joint Funding Partnership between First 5 Merced County and the City of Merced for Swimming Lessons.

This item was presented by First 5 Program Manager Marie Pickney, requesting the Commission to approve a joint funding partnership between First 5 Merced County and the City of Merced for Swimming Lessons.

Funding will enable the City of Merced to offer scholarships to families with children 0-5 years unable to afford the usual cost of lessons, and offering swimming lessons at low or no cost can help alleviate potential drownings. Chair Lee Lor asked for clarification regarding the fees for children and if the \$10.00 fee was per person or was there a process to determine the fee. A member of the audience responded that she believed the \$10.00 fee was across the board in order to use funding from First 5 Merced County and other funding sources to offset the cost so all children have access to low cost swimming lessons. Commissioner Iantha Thompson asked if there has been discussion to extend this program outside of the City of Merced, Kat Zimmerman, First 5 SSA responded, yes, there have been efforts to expand to other areas of Merced County particularly in Los Banos however, there are no public pools and the pool at the High School is a lap pool and does not have a shallow area appropriate for swimming lessons. Commissioner Eva de Long informed the Commission the support for this project has been successful and is very important to continue expanding throughout

Merced County especially in communities with housing close to open unfenced canals and waterways.

Commissioner Scott Pettygrove moved to approve Item #6

Motion seconded by: Commissioner Iantha Thompson. The motion was unanimously passed with 7 in favor, 0 opposed.

7. Approval of Joint Funding Partnership between First 5 Merced County and Merced County Fair.

Commission Chair Lee Lor recused herself at this time.

Commissioner Eva de Long co-chair, opened discussion on this item, requesting more information about this item, stating that she thought this had already been approved.

At this time, Teresa Burrola, the Merced County Fair CEO, introduced herself and clarified that the Merced County Spring Fair in Los Banos does have a similar area funded by First 5, however, this item being presented to the Commission is a request for a Joint-Funding Partnership with the Merced County Fair in Merced, de Long thanked Burrola for the clarification. Burrola went on to describe the first display as "a hands on Farmers Market", that was very successful at another County Fair and would like to bring it to our County. The second part of the request was to expand the Nursing Station, funded in prior years by a general mini-grant through First 5, bringing the station inside one of the buildings and offering a family sitting area as well as the private nursing room.

Commissioner Yvonnia Brown moved to approve Item #7

Motion seconded by: Commissioner Margie Terranova. The motion was unanimously passed with 7 in favor, 0 opposed.

8. First 5 Proposed Budget FY 2019/2020

This item was presented to the Commission by First 5 Merced County Interim Executive Director, Rebecca Nanyonjo-Kemp. Nanyonjo-Kemp reminded the Commission that this item was brought back to this April meeting to address requests from Commissioners for more details in the First 5 Merced County Proposed Budget for FY 2019/2020.

Nanyonjo-Kemp introduced Karl Stahlhut, Public Health Fiscal Manager to present the Proposed Budget and answer any questions from the Commission. Stahlhut introduced himself and provided the Commission with the First 5 Merced County proposed budget for FY 2019/20. Stahlhut informed the Commission that the biggest change to the budget is we are now budgeting tax revenue for proposition 56 (prop 56) which was approved in 2016, however counties did not receive allocations in 17/18 and current year, however, First 5 Merced County did not budget for these allocations until now as First 5 California (F5CA) had not sent out projections for county allocations until this current 18/19 FY. Stahlhut informed the Commission that F5CA anticipates 2.5 % decline based on prop 10 revenue trends, and allocations for 2019/20 are projected at 2.3 million dollars. Stahlhut stated that staff salaries and benefits have increased 23%, First 5 pays for building maintenance services based on square footage of occupied space in Public Health. Stahlhut continued stating First 5 anticipates budget changes in between this proposed budget and final budget which will be brought back to the Commission for approval in the next few months.

Commissioner Scott Pettygrove, requested clarification on current fiscal year revenue and if our current year expenditures exceed current year revenue, would First 5 then be

using the trust balance to cover those expenditures. Stahlhut responded stating that we predict the revenues will exceed the expenditures. Pettygrove also asked for clarification on prop 56 revenue was an add on to prop 10 tobacco tax, and not remembering any discussion regarding tobacco tax revenue doubling, Commissioner Yvonnia Brown agreed, stating she remembered there was still some uncertainty about the amount of revenue coming down and how that would be distributed. Also Pettygrove requested information regarding the County cost allocation plan and why the amount has changed, going from \$58,000 to \$82,000 is that due to distribution of "space cost". Stahlhut was not able to confirm that was the case, however, will request that information from the auditor- controller and get back to the Commission.

Commissioner Yvonnia Brown stated while looking at the 10 million First 5 Merced reserves, and considering the revenue decline for prop 10 at the end of FY 18/19, we can still anticipate a 1.1 million into reserve instead of needing to use the reserves to cover additional expenditures in Strategic Plan priority areas, current allocations. Commissioner Y. Brown stating it is an opportunity to revisit the Strategic Planning and current programs, Commissioner Terranova agreed and suggested planning a release of an RFP to get these dollars out into the community. Nanyonjo-Kemp stated that these numbers are not static and that we should be mindful that these revenues are not likely to remain at this level. Marie Pickney, Program Manager suggested that the Commission could invest in a more robust outreach to communities in Merced County, providing information about funding opportunities and how to access these dollars as we use to do in the earlier years at First 5. Commissioner Y. Brown stated that moving forward if the Commissioners had a projection of prop 10 revenue declines over the past 5 years it would help to put it into the planning in order to anticipate the 2-3 % decline for future years. Stahlhut suggested he could put together a trend graph and bring this back to the Commission at the next meeting.

Commissioner Yvonnia Brown moved to approve Item #8

Motion seconded by: Commissioner Iantha Thompson. The motion was unanimously passed with 7 in favor, 0 opposed.

9. Radio Merced Proposal, Help Me Grow educational campaign:

First 5 Program Manager, Marie Pickney, presented this item requesting the Commission to approve a contract with Radio Merced for a three-month "Milestones Matter" Help Me Grow educational campaign. Funding is available in the marketing line of the approved First 5 Commission and will enable First 5 Merced County to create a multi-station campaign, and engage the young parent populations of Merced County. "Milestones Matter" will showcase scenarios and conversations aimed to encourage parents/caregivers to teach what developmental milestones and seek assistance with early interventions if needed. Pickney gave an example of the conversation of the parents that would be in the campaign. Damien Galarza, Radio Merced, provided the Commission with the background of prior funded radio campaign with First 5, and stated they have some ideas of bringing children in to the radio conversations, where parents can get information and how important milestones are. Pickney shared her story of her own experience with her son being on the spectrum and having support at child care facility, and how if she had not had the supports in place for her to advocate for her child, outcomes may well have been very different. Commissioners thanked Pickney for sharing her story. Chair Lor asked if this year the campaign would include

the family pack passes to events, and dinner at local restaurants. Galarza stated yes, there will also be the texting contest as well.

Commissioner Margie Terranova moved to approve Item #9

Motion seconded by: Commissioner Iantha Thompson. The motion was unanimously passed with 7 in favor, 0 opposed.

10. First 5 Funding History and Funding Sources.

First 5 Program Manager, Marie Pickney, presented this item at the request of Chair Lee Lor to provide a list of current programs, awards, fiscal information and terms. Pickney asked if there was an attachment for this item, First 5 SSA, Kat Zimmerman asked Chair Lor if the attachment sent for her review was sufficient to provide to the commission, Chair Lor responded stating it was more information than what was needed, that what she would like to provide to the Commission is what we are currently funding, the criteria for each of these funding cycles, the mechanism for putting these dollars out into the community for each of these funding opportunities is it RFP, Outreach or other ways. Pickney stated that we could provide that to the Commission now that we have a clearer idea of what we need to provide. Chair Lor suggested this can be brought back to the next Commission meeting.

11. CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT

Commission Chair Lor stated the commission will depart to a closed session at 6:28 pm.

Commission Chair Lor called to resume meeting at 6:49 pm.

Lor stated that no action was taken, but direction was given to staff at the closed session meeting.

REPORTS/COMMISSION DIRECTION

12. Executive Director's Report

Interim Executive Director, Rebecca Nanyonjo-Kemp informed the Commission that there have been questions and requests from First 5 California (F5CA), requesting contact information and lead staff assigned to F5CA initiatives. Nanyonjo-Kemp stated that Marie Pickney, First 5 Merced Program Manager, has been assigned as lead contact for Merced/Mariposa IMPACT. Nanyonjo-Kemp also stated that First 5 staff are in the process of reviewing internal processes and procedures and will inform the Commission of any relevant information as soon as possible.

13. Commissioners' Reports

Commissioner Terranova thanked the Commission and wished them good luck.

Commissioner de Long thanked Commissioner Terranova for her service to the Commission and wished her good luck.

Commissioner Yvonna Brown said it was a pleasure working with Commissioner Terranova, and her dedication to representing the Westside, Los Banos area and wished her the best and to enjoy her new grandbaby.

Commissioner Shirley Brown thanked Commissioner Terranova's dedication to the Los Banos area. Commissioner Brown went on to say she has worked with Terranova from the very beginning when the Los Banos preschool was funded, to current time Terranova has sat on the Commission. Brown thanked Terranova for her service to the Commission and wished her good luck. Commissioner Brown also commented on the April 10, 2019 Children's Summit saying staff was outstanding and the Summit topic of children's resilience was so impactful, and understanding that trauma in children can result in carrying it over into adulthood, sharing that she too has been a victim trauma. S. Brown commented on the performance by Miles Lima, although blind, Miles has overcome trauma and that is resiliency.

Chair Lor also thanked Commissioner Terranova for her service on the Commission. Lor commented that she can see the pride in her when talking about First 5, and that she remembers the tour of the Los Banos preschool site and thanked Terranova again for the commitment to our community, and that she will be missed. Chair Lor also commented on the Children's Summit, saying as a participant you would not know that the event was put together with a "skeleton crew" everything ran so smoothly thanks to the staff, volunteers from Public Health, MCOE-FRC staff, IMPACT coaches, Aspiranet and added to this list by Marie Pickney, F5 Program Manager was a special thank you to our First 5 Intern, who was instrumental with our more efficient registration process.

POSSIBLE DIRECTION FOR FUTURE AGENDA ITEMS

The next regularly scheduled meeting will be held on:

**Monday, May 13, 2019
260 E. 15th Street
Merced, CA 95341**